

KIRKBY OVERBLOW PARISH COUNCIL
Minutes of the Annual Meeting of the Parish Council
held on Monday 16 May 2022 at Low Hall, Kirkby Overblow

Present: Councillors D Yeadon, P Perry, S Snowden, J Cross, A Whiteley and S Jacobs

In attendance: NYCC/HBC Cllr. A Paraskos and Mr M Richards (Clerk)

Parish Members: 3

1. **Apologies for Absence** – None.
2. **To appoint the Chairman of the Council**
Councillor D Yeadon was re-elected as Chairman, proposed by Cllr Perry and seconded by Cllr Cross.
3. **To appoint the Vice-Chairman of the Council**
Councillor J Cross was elected as Vice-Chairman, proposed by Cllr Yeadon and seconded by Cllr Whiteley.
4. **Members' Declaration of Interest**
There were no declarations of interest for the meeting.
5. **To receive and if thought fit, approve the minutes of the meeting of the Council held on 21 March 2022**
Resolved: That the minutes of the Meeting be approved as a correct record.
Proposed by Cllr Perry, seconded by Cllr Whiteley.
6. **Matters arising from the Minutes of the Meeting**
To be dealt with as part of the agenda, as appropriate.
7. **Questions from the Public**
Following discussion about the Community FaceBook page, Cllr Jacobs suggested that Parish Council agenda and minutes should be added. Councillors agreed and the clerk will contact the FB administrator to arrange for the future.
8. **To report on or consider Planning Applications/TPOs received**
Applications
(a) 22/1130/FUL - Change of use of holiday let to dwelling (retrospective). Kirkby Meadows, Jasper Lane. The Chairman read out his proposed submission, which had been previously circulated to councillors. The response is to object to the retrospective application for the reasons already submitted to HBC – in summary “that the residential situation at this property is considered over intensive for the site and results in inappropriate development within a rural village setting adjacent to the village Conservation Area and as such is harmful to its rural historic character within the Green Belt” A resident also commented that he had submitted two formal complaints to HBC, stressing that the original single dwelling had now been altered to create 4 separate letting properties. Such an increase added further to highways problems in this narrow country lane – both complaints had been dismissed. Councillors resolved to OBJECT to the application, on the grounds set out in the Chairman’s submission.
(b) 22/01647/PNA - Steel portal frame farm building. Land To The North East Of Bridge House Farm, Main Street, Weeton. As this is a “PNA” application, it is incumbent on the applicant to display the green site notice. The Chairman had visited the site and observed that the site notice had been moved from the entrance gate where it had been shown on the planning portal to a position partly obscured by

hedging and vegetation. One of the grounds permitted for agricultural development under the Town and Country Planning GPDO 2015, is that the applicant needs to be running an agricultural trade or business on the land. The justification statement also stated that the applicant is running 150 commercial ewes which should have lambed in March/April. There are no sheep at all on the land. The only livestock seen are three horses in a fenced paddock at the bottom end of the field. It is also stated that currently all the agricultural machinery is stored outside. No machinery is evident on this land. Given the above, there is no evidence to support that this proposed building is reasonably necessary for the purposes of agriculture as clearly there is no farming activity taking place on this land. Councillors agreed with the Chairman's observations and comments and resolved to OBJECT to the application.

Decisions

(c) 22/00254/DVCMAJ Application to vary Condition 8 of consent 18/04137/DVCMAJ, to allow music to be played outside until 6pm on any day. Wharfedale Grange, Dunkeswick.

GRANTED

(d) 22/00306/FUL - Raised patio area and alteration to fenestrations Lawrence House Barrowby Lane.

GRANTED

(e) 21/05399/FUL - Erection of single storey rear extension. The Old Forge Weeton Lane Weeton

GRANTED

(f) 22/00975/FUL - Conversion of detached outbuilding into residential annexe. 2 Moor End, Moor End Farm Dunkeswick

GRANTED

(g) 22/01061/FUL - Proposed demolition of existing single storey side extension and the erection of a new single storey side extension. Walton Head Farm, Princess Royal Way, Pannal.

GRANTED

(h) 22/04224/FUL - Conversion, extension and partial demolition of agricultural units to form 2 dwellings, erection of garage and carport and installation of package treatment plant with external works. Lane End Farm Dunkeswick Lane

GRANTED

Councillors noted the above decisions and had no comments.

Notifications

(i) 22/00033/PR15 - Red House Farm Harrogate Road Dunkeswick – use as wedding venue. Enforcement Officer has visited and found no evidence to support complaint.

Other

(j) 21/05493/FUL – Swindon Lodge Farm – no further developments to note, other than that the applicant has been in further communication with the Planning Officer – decision awaited.

9. Election arrangements – return of “Acceptance of Office” forms and Expense Claims (“Nil” returns required) To deal with at the end of the meeting.

10. Finance

(a) Approval of Receipts & Payments since 21 March meeting and bank reconciliation. Councillors noted the bank reconciliation and approved the 9

payments, totalling £833.57.

(b) Annual Accounting Statements and Annual Governance Return.

The clerk reported that the audit is still to be finalised, but he understands that the report will confirm that the Council has met its internal control objectives and there are no material issues to report. He will circulate the audit report to councillors when received.

(i) Annual Governance Statement - Councillors had examined the Annual Governance Statement prior to the meeting and were satisfied that the Parish Council's system of internal control is sound and fully meets all conditions of the Statement. It was therefore resolved to approve the Annual Governance Statement 2021/22.

(ii) Annual Accounting Statements (AAS) – the Council's Annual Accounts had been approved at the Annual Parish Meeting and the clerk explained how the AAS was compiled from the Annual Accounts. Councillors had no questions over the content of the Accounts and formally approved the AAS.

Councillors confirmed that they were happy for the Chairman and Clerk to sign off the AGAR, subject to audit. As the Council's turnover is below the £25,000 threshold, submission to the external auditors will not need to be made and the Parish Council can formally declare it exempt from external audit. Councillors confirmed their approval. As stated above, councillors approved the statements subject to audit, and an honorarium of £50 for this service.

11. K.O. Village Matters

(a) Star and Garter update. An offer to purchase has now been made to the owner – no response received as yet.

(b) Playground. One of the conditions for the grant of £70,000 from HBC was that 10% of the amount had to be raised locally. A significant portion has already been raised but the Parish Council had agreed to contribute £500 towards the amount. The clerk had made the payment but unfortunately due to his error, the amount had been debited twice, thereby giving a contribution of £1000. Given that a VAT reclaim in excess of £4000 is to be received, councillors agreed to confirm the donation of the full £1000.

12. Dunkeswick Matters

Cllr Snowden commented that there were no new issues to report, other than an attempted break in and the theft of a mini tractor. He added that the housing development was progressing and he was pleased to report fewer complaints from local residents re mud on roads etc.

13. School Activities

Cllr Whiteley reported that the Headteacher was still absent on sick leave and is unlikely to return. School admissions this year will be low, due to a low birth rate, but this is not a concern.

14. Village Events

Jubilee celebrations

Thursday 2nd June – BBQ and beacon (constructed by local residents!) lighting at the tennis courts, Wharfe View. BYO drinks, tickets £5 from the Shoulder of Mutton.

Saturday 4th June – race day at the Stables Bar – just turn up!

Sunday 5th June – street party on the street next to the Star and Garter. BYO lunch and drink or get a takeaway from the Shoulder of Mutton. Afternoon entertainment and games – fancy dress encouraged (don't forget your picnic blankets or chairs!)

The planting of a commemorative tree later in the year is being considered, possibly located near the new playground. Thanks to Lucy Crack for her hard work in leading the arranging of the Jubilee events.

There being no other business, **the meeting closed at 8.40 pm**

Date of the next meeting - Monday 18 July 2022, 8.00pm at Kirkby Overblow School.