

KIRKBY OVERBLOW PARISH COUNCIL
Minutes of the Annual Meeting of the Parish Council
held on Monday 15 May 2023 at All Saints Church, Kirkby Overblow

Present: Councillors D Yeadon, P Perry, S Snowden, J Cross, A Whiteley and S Jacobs

In attendance: NYC Cllr. A Paraskos and Mr M Richards (Clerk)

Parish Members: 1

1. **Apologies for Absence** – None.
2. **To appoint the Chairman of the Council**
Councillor D Yeadon was re-elected as Chairman, proposed by Cllr Perry and seconded by Cllr Cross.
3. **To appoint the Vice-Chairman of the Council**
Councillor J Cross was elected as Vice-Chairman, proposed by Cllr Yeadon and seconded by Cllr Whiteley.
4. **Members' Declaration of Interest**
There were no declarations of interest for the meeting.
5. **To receive and if thought fit, approve the minutes of the meeting of the Council held on 20 March 2023**
Resolved: That the minutes of the Meeting be approved as a correct record.
Proposed by Cllr Cross, seconded by Cllr Whiteley.
6. **Matters arising from the Minutes of that Meeting and the Annual Parish Meeting**
To be dealt with as part of the agenda, as appropriate. The Chairman took the opportunity to welcome the clerk back to his first meeting, following his hospitalisation.
7. **Questions from the Public**
None, as the concern expressed over dead and dying trees had been addressed at the Annual Parish Meeting.
8. **To report on or consider Planning Applications/TPOs received**
Applications
 - (a) 23/01084/TPO - Proposed felling of T1 Sycamore (21/00058/TPORDR) (Labelled T20 on plans) with suggested new planting in different location. Land Comprising Field at Grid Reference 432397 449421, Walton Head Lane.
The Chairman confirmed he had met with the applicant who had intimated that it was his intention to create a market garden, growing organic vegetables etc. Councillors could see no reason why felling the tree, allegedly to provide better vehicular access could be justified and the loss of the tree would be extremely detrimental to the visual aspect of the location. It was resolved to OBJECT to the application.
 - (b) ZC23/01634/TPO - Fell 1no. Beech tree (T17) within Tree Preservation Order 19/1997. Kirkby House, Swindon Lane.
Councillors acknowledged the report from the arboriculture consultants which confirmed that the tree was diseased (ash dieback?) and resolved to submit a NO OBJECTION response.
 - (c) ZC23/01601/FUL - Proposed removal of existing extension to the northern side of the property and construct new two storey extension. Walton Head House, Walton Head Lane.

The Chairman set out the background to the application explaining that it would be a larger footprint than the previous (approved) extension and was larger than the existing single storey building which forms part of the previous barn conversion. Councillors discussed and agreed that the response would be to NEITHER SUPPORT NOR OBJECT, but refer to the increased footprint and the fact of the previous barn conversion.

(d) ZC23/01737/TPO - Fell 1no. Ash tree (T3) and 1no. Sycamore tree (T7), crown reduction by 3m of 1no. Sycamore tree (T1), crown lift line of trees within G1 to 4m above ground level and pull in leaders that stick out from canopy within Tree Preservation Order 66/2007. Cemetery, South of The Old Chapel, Follifoot Lane. Councillors were happy to SUPPORT T3 as there was evidence of ash dieback, but could see no reason to support the felling of T7 and the other tree surgery and resolved to OBJECT to these.

Decisions

None notified

(e) Enforcement - 23/00048/PR05 - 1 Bridge House Cottages, Harrogate Road, Dunkeswick. Alteration to listed building – retrospective planning permission required. Councillors noted.

Other

(f) Consultation on a proposed Pannal and Burn Bridge Neighbourhood Plan (as per Circulated email. Councillors noted but had no comments to make.

9. Finance

(a) Approval of Receipts & Payments since 21 March meeting and bank reconciliation. Councillors noted the bank reconciliation and approved the 9 payments, totalling £833.57.

(b) Annual Accounting Statements and Annual Governance Return.

The clerk reported that the audit has been completed and the report confirms that the Council has met its internal control objectives and there are no material issues to report. He will circulate the audit report to councillors when received.

(i) Annual Governance Statement - Councillors had examined the Annual Governance Statement prior to the meeting and were satisfied that the Parish Council's system of internal control is sound and fully meets all conditions of the Statement. It was therefore resolved to approve the Annual Governance Statement 2022/23.

(ii) Annual Accounting Statements (AAS) – the Council's Annual Accounts had been approved at the Annual Parish Meeting and the clerk explained how the AAS was compiled from the Annual Accounts. Councillors had no questions over the content of the Accounts and formally approved the AAS.

Councillors confirmed that they were happy for the Chairman and Clerk to sign off the AGAR, subject to audit. As the Council's turnover is below the £25,000 threshold, submission to the external auditors will not need to be made and the Parish Council can formally declare it exempt from external audit. Councillors confirmed their approval. As stated above, councillors approved the statements subject to audit, and an honorarium of £50 for this service.

(c) Donations. The clerk apologised that he had omitted to make the yearly donation to "Village News". Councillors approved a donation of £200 p.a and the clerk will arrange for this year and in the future. A request had been received to purchase goal nets for the play area. Councillors were happy in principle to approve but requested

that the applicant research costs and resourcing.

10. K.O. Village Matters

(a) Star and Garter update. No further developments.

(b) Litter bins. Following a site visit by the NYC officer, it had been agreed that the new bins would be installed at 3 locations – 1 at the Church, 1 by the play area and 1 opposite the school, by the bench. The Council has allowed retention of the old bin which will be located at the end of Walton Head Lane, but will not be emptied by the Council. Cllr Jacobs agreed to take on this task.

11. Dunkeswick Matters

Cllr Snowden reported that a Green Lane resident had asked that a “No Through Road” sign be erected on the road by Healthwaite Hall as there had been a noticeable increase in traffic using this road but then having to turn back. Cllr Paraskos agreed to raise this matter with Highways.

Cllr Snowden also commented that as most residents in Dunkeswick were now cutting the verges adjacent to their properties, he wondered whether there was scope for the contractor to reduce his price. He acknowledged, however, that the Park Lane development had had verges re-seeded so this may counteract any potential reduction. Councillors agreed to wait and see the outcome of this before approaching the contractor.

12. School Activities

Cllr Whiteley reported that the “Before/After School Club” is doing well, although unfortunately admissions have been low. This was thought to have been an issue for parents before the advent of the Club, so hopefully this will have a positive impact for the future. She was pleased to report that a grant of £35,000 had been received for the creation of a new Learning Resource Centre.

13. Village Events

Cllr Cross reported that the “Kingsmen”, a classical choir from Kings College, Cambridge will be appearing at the Church on 20 July. Tickets are £20. An evening of “Call My Bluff” will take place at the Shoulder of Mutton on 18 May.

There being no other business, **the meeting closed at 8.50 pm**

Date of the next meeting - Monday 17 July 2023, 8.00pm at All Saints Church.