

**KIRKBY OVERBLOW PARISH COUNCIL**  
**Minutes of the Meeting of the Parish Council**  
**held on Monday 15 January 2024 at All Saints Church, Kirkby Overblow**

Present: Councillors D Yeadon, P Perry, A Whiteley, J Cross and S Jacobs

In attendance: Mr M Richards (Clerk) and three residents

1. **Apologies for Absence** – Apologies were received and accepted from Cllr S Snowden and NYC Cllr. A Paraskos.
2. **Members’ Declaration of Interest**  
There were no declarations of interest for the meeting.
3. **To receive and if thought fit, approve the minutes of the meeting of the Council held on 20 November 2023**  
**Resolved:** That the minutes of the Meeting be approved as a correct record.  
Proposed by Cllr Perry, seconded by Cllr Whiteley, signed by the Chairman.
4. **Matters arising from the previous Minutes**  
Dealt with as part of the agenda, as appropriate.
5. **Questions from the Public**  
None.
6. **To report on or consider Planning Applications/TPOs received**

**Applications**

(a) ZC23/04007/FUL - Construction of three ponds as habitat for Great Crested Newts under Natural England's District Level Licensing programme. Land Comprising Field At 430569 446724 Weeton Lane, Weeton.

The Chairman confirmed he had visited the site and could see no reason for the Parish Council to object. Councillors agreed and it was resolved to submit a NO OBJECTION response.

(b) ZC24/00048/CLOPUD - Certificate of Lawfulness for single storey rear extension, Wenlock, Walton Head Lane. As the proposed development is at the rear and does not overlook neighbouring properties, a NO OBJECTION response was agreed.

(c) ZC24/00038/FUL - Proposed removal of existing extension to the northern side of the property. Construct new two storey extension to side of barn and ground floor replacement extension. Walton Head House, Walton Head Lane.

The Chairman observed that this was a revised application, attempting to address the reasons for the original refused application. The Parish Council’s response to the original application had been to neither support nor object, but pointing out that it was a disproportionate size compared with the original barn conversion. Whilst this new application is more sympathetic in design it is still large. The Chairman suggested that the PC’s response should be “NO OBJECTION” leaving the planners to make a considered decision. Councillors agreed.

(d) ZC24/00057/FUL – change of use from women’s clothing retailer to a Bed and Breakfast – Shoulder of Mutton, Follifoot Lane.

Councillors discussed and agreed a NO OBJECTION submission.

**Decisions**

(e) ZC232/03830/TPO - Formative prune one medium branch to clear the house to

remove one over extended branch which has rot in old pruning cut maximum pruning cut 250mm to 1 no Sycamore (T1) Tree Preservation Order 19/1997 T45 syc - York House, Follifoot Lane. REFUSED

(f) ZC23/04048/FUL - Demolition of conservatory & erection of single storey front extensions, alterations to roof over passageway -Wenlock, Walton Head Lane.

GRANTED

Councillors noted the above decisions and had no comment.

**Other**

(g) ZC23/03122/FUL - Roof extension to the existing annex along with conversion of the existing garage. Penny Gate Cottage, Swindon Lane.

REFUSED

The property owners have submitted an appeal against the decision and wish to seek the support of the Parish Council. The appellants had questioned some of the reasoning behind the planners' decision, specifically asserting that the development would be an "enhancement to the village" The Chairman added that this was identified as a location for enhancement in the Kirkby Overblow Conservation Plan. Councillors were in broad agreement in supporting this contention and the clerk advised that any comment, supporting or otherwise, would need to be within the strict deadlines imposed by the Planning Inspector. As he had not received any formal communication on the appeal, he asked the appellants to supply relevant details as soon as received so he could pass on to all interested parties.

**7. Finance**

(a) Approval of Receipts & Payments since the 20th November meeting and bank reconciliation. Councillors noted the bank reconciliation and approved the 5 payments below, totalling £641.06.

HMRC - PAYE	£111.28
M Richards Nov Sal +arrears	£314.86
M Richards Dec Salary	£184.92
Bank charges	£5.00
KOPPC room rent	£25.00
	<hr/>
	<b>£641.06</b>

b) Donations. The clerk advised that the donation to the School, towards the cost of the Community Christmas lunch had not been made. Councillor Whiteley will provide the necessary bank details. The Chairman then asked if the annual donation to the Village News had been made? The clerk confirmed that a payment had been made earlier in the year, but he would check whether a further donation was due.

**8. K.O. Village Matters**

(a) Star and Garter update. No further developments, although a councillor did bemoan the untidy state of the site due to litter and rubbish.

(b) Flooding – Swindon Lane. Significant problem which recurs after heavy rainfall, probably due to the adjacent gullies not being jetted often enough. The Chairman had reported this at the "Spofforth Highways meeting" and an engineer had apparently been out to inspect but no feedback has been received. The Chairman will

raise the issue again with Cllr Paraskos.

(c) Flooding - Main Street. Same issue as at (b) above, although Yorkshire Water have checked the drain and confirmed that it is a Highways responsibility. The clerk will contact NYC Highways to ascertain action taken or proposed.

(d) Litter bin review. The proposed re-location of the bin next to the footpath down Walton Head Lane may not now be possible. Councillor Jacobs has followed up the issue twice with NYC but with no response. He will continue to pursue.

(e) Spring litter pick – arranged for 10am on 14<sup>th</sup> April. The clerk will arrange for the supply of the necessary equipment.

(f) Law and Governance bulletin. The clerk made Councillors aware of the monthly bulletin, issued by YLCA. He normally only circulated items which he thought of specific interest to this Parish, although councillors do have access themselves via a link and councillor password (to be circulated) Of particular interest in the December bulletin was the recommendation by both the Yorkshire and National Association of Local Councils, that all parish councils, irrespective of size, should establish a Staffing Committee. The purpose of which is to ensure that councils undertake their employment duties properly and effectively. Councillors discussed but it was felt that the relationship between the clerk and the Chairman was such that all employment issues were considered and mutually agreed before being subsequently confirmed by the Council. If any issues could not be resolved in this way, the clerk understood there was a clear pathway to the Vice Chairman as an alternative. It was agreed, consequently that a Staffing Committee was not required. The bulletin also recommended that the new updated model contract of employment be introduced. The clerk explained however, that his current contract was closely aligned to the new version and he did not feel the need for any changes. Councillors accepted this recommendation.

(g) NYC Local Plan. The clerk had circulated the summary of the on-line presentation for councillors' information. Councillors discussed but did not feel there were any issues requiring attention at the moment. Progress of the Plan will be monitored.

(h) D-Day 80<sup>th</sup> anniversary– national celebration on 6<sup>th</sup> June. As the main thrust of the event centres on the lighting of beacons, councillors were unsure of the feasibility of organising a mid-week event, particularly as beacon lighting would need to be late evening. Further consideration to be given at the next meeting.

## 9. **Dunkeswick Matters**

Cllr Snowden had notified of a recurring sewage problem with the septic tank in the Village. After the heavy rain over the new year it had backed up into the two adjacent cottages. Yorkshire Water did empty the tank, but this needs to be done more frequently to prevent a recurrence. The clerk will contact Yorkshire Water.

## 10. **School Activities**

Cllr Whiteley updated councillors:

- the School is oversubscribed for the September intake;
- there is a security issue, in that the hedge now has gaps, allowing access to dogs and also the risk of children straying. Cllr Whiteley queried the possibility of Cllr Paraskos providing some financial assistance? The clerk will follow up.

- The community Christmas lunch had been a great success, with some 75 local residents attending. The date for this year's event is 13 December - more volunteer assistance much appreciated!
- the School Trust is still seeking a School Governor with local knowledge of Kirkby Overblow;

**11. Village events**

- (a) Cllr Whiteley reported that the WI group is organising a "Burns Night for 25 January.
- (b) The Village clay pigeon shoot is on 8 June.
- (c) A "Magic Music Night" is to be held on 22 February in the Church.

There being no other business, **the meeting closed at 9.20 pm**

**Date of the next meeting - Monday 18 March 2024, 8.00pm at All Saints Church.**