

KIRKBY OVERBLOW PARISH COUNCIL
Minutes of the Annual Meeting of the Parish Council
held on Monday 19 May 2025 at All Saints Church, Kirkby Overblow

Present: Councillors D Yeadon, P Perry, S Snowden, J Cross, A Whiteley and S Jacobs

In attendance: Mr M Richards (Clerk) and three residents.

1. To appoint the Chairman of the Council

Councillor D Yeadon was re-elected as Chairman, proposed by Cllr Perry and seconded by Cllr Cross.

Cllr Cross thanked Cllr Yeadon, on behalf of the Parish Council, for his continuing service to the community.

2. To appoint the Vice-Chairman of the Council

Councillor J Cross was elected as Vice-Chairman, proposed by Cllr Yeadon and seconded by Cllr Whiteley.

3. Apologies for Absence – NYC Cllr. A Paraskos (may attend if other commitment permits)

4. Members' Declaration of Interest

There were no declarations of interest for the meeting.

5. To receive and if thought fit, approve the minutes of the meeting of the Council held on 10 March 2025

Resolved: That the minutes of the Meeting be approved as a correct record.

Proposed by Cllr Cross, seconded by Cllr Whiteley.

6. Matters arising from the Minutes of that Meeting and the Annual Parish Meeting

To be dealt with as part of the agenda, as appropriate.

7. Questions from the Public

None.

8. To report on or consider Planning Applications/TPOs received Applications

(a) 25/01303/PBR - Notification for Prior Approval for change of use of agricultural buildings to form 5 No. dwellings. Buttersyke Farm, Walton Head Lane.

The Chairman explained the purpose of the "Prior Approval" notification which is to speed up the planning system. If there are no adverse comments from consultees and other interested parties, the application proceeds. If there are objections or adverse comments a full ("FUL") application must be made. Councillors then discussed the details of the application, agreeing that the replacement of the existing very dilapidated buildings, close to both the A61 and A658, would improve the overall appearance of the area. The proposed development is within the existing footprint and does not overlook any neighbouring properties. For all these reasons, the Chairman suggested a "NO OBJECTIONS" response be submitted and councillors agreed.

(b) ZC25/00218/FUL - Landscape works to existing residential garden including installation of hard and soft landscaping, installation of gate, formation of wildlife pond, native planting, and felling of 2no. Scots Pines (within G1) of Tree Preservation Order 24/2005. All Saints Meadow, Swindon Lane. The Chairman ran through the details of the application, clarifying various points. It was noted that other consultees were in favour although questions were asked about possible loss of habitat for

wildlife and the Council's tree expert was not happy with the proposed tree felling. Councillors noted all comments but could not see any reason to object and were happy for the Planning Officers to consider relevant facts before reaching a decision. A NO OBJECTIONS response was agreed.

Two residents joined the meeting at this point – 8.00pm

Decisions

(c) ZC25/00632/FUL - Single storey rear extension. Bentley Farm, Swindon Lane.
GRANTED

Councillors noted the above decision and had no comments.

9. Finance

(a) Approval of Receipts & Payments since 18 March meeting and bank reconciliation. Councillors noted the bank reconciliation and approved the 6 payments below, totalling £792.44.

	£
HMRC - PAYE	116.74
HMRC - PAYE	116.74
M Richards April sal	201.11
M Richards May	201.11
Bank charges	15.00
KO PCC	25.00

(b) Annual Accounting Statements and Annual Governance Return.

The clerk reported that although the audit has still to be finalised the report will confirm that the Council has met its internal control objectives and there are no material issues to report. He will circulate the audit report to councillors when received.

(i) Annual Governance Statement - Councillors had examined the Annual Governance Statement prior to the meeting and were satisfied that the Parish Council's system of internal control is sound and fully meets all conditions of the Statement. It was therefore resolved to approve the Annual Governance Statement 2024/25.

(ii) Annual Accounting Statements (AAS) – the Council's Annual Accounts had been approved at the Annual Parish Meeting and the clerk explained how the AAS was compiled from the Annual Accounts. Councillors had no questions over the content of the Accounts and formally approved the AAS.

Councillors confirmed that they were happy for the Chairman and Clerk to sign off the AGAR, subject to audit. As the Council's turnover is below the £25,000 threshold, submission to the external auditors will not need to be made and the Parish Council can formally declare itself exempt from external audit. Councillors confirmed their approval. As stated above, councillors approved the statements subject to audit, and an honorarium of £50 to the auditor for this service.

(c) Donations. The clerk reminded councillors that the Donations figure in last year's Accounts of £400 represented 2 years, as the annual donation of £200 to the "Village News" had been missed in the previous year. Councillors then approved an improved donation of £225 be made for this and future years to the "Village News."

(d) Given the receipt of £2898.38 from the VAT reclaim and £5250 precept, giving a healthy bank balance exceeding £10000, Cllr Cross suggested a transfer be made from the current account to the deposit account. The clerk will transfer an appropriate amount.

10. K.O. Village Matters

- (a) Star and Garter update. No further developments. Cllr Cross did report that he had been made aware of an individual carrying out some research on the family history of the owner of the Star and Garter and any relatives from the village, but did not know any details.
- (b) Litter Pick. A very successful village event, particularly pleasing to note that the formerly unsightly pub car park had been cleared with an excellent result.
- (c) Tennis courts. Despite several attempts, the clerk has been unable to pursue with NYC the various issues with regards to repairs and refurbishment. Cll Paraskos suggested the Parks and Gardens department was the relevant contact point. The clerk will pursue.
- (d) Flooding. Swindon Lane – Now only an issue after heavy rain, but after several meetings with NYC officers, the problem has not been solved. Efforts will continue to develop a permanent solution.
- (e) Defibrillator for Dunkeswick. Thanks again to Cllr Paraskos for the grant of £1400 towards the purchase of the equipment and retaining cabinet but due to the difficulty of identifying a suitable site and power supply, no purchase has yet been made. The clerk will make further enquiries to ascertain whether a cabinet with a suitable solar supply facility is available.

11. Dunkeswick Matters

Cllr Snowden reported that there had been no recent sewage problems but he will continue to monitor. Concern had been expressed by residents concerning the proposed solar farm in Weeton, particularly with regard to the erection of an electricity sub-station in Dunkeswick, with the associated pylon connections. No formal planning application has as yet been made so any planned response will need to be submitted at the appropriate time. Councillors noted.

12. School Activities

Cllr. Whiteley was pleased to report that there is a full intake in September and the school will be at full complement. The school; has expressed concerns over car parking on Main Street. Whilst the Shoulder of Mutton is happy for parents to use its car park for dropping off and collecting, the school would like attention paid to irresponsible road-side parking and may approach the Parish Council formally for assistance with improved signage.

13. Village Events

- 6th June – “Country” night at Sunrise Farm
- 14th June – Clay pigeon shoot (currently oversubscribed!)

Noted that the VE 80th year anniversary celebration was a tremendous success, with donations of £335 to SSAFA and £223 to the Yorkshire Regiment, being made.

14. Items for next meeting

The salt bin at Wharfe View has been damaged and needs to be removed. To discuss action needed.

There being no other business, the meeting closed at 9.00 pm

Date of the next meeting - Monday 14 July 2025, 8.00pm at All Saints Church.

