

KIRKBY OVERBLOW PARISH COUNCIL
Minutes of the Annual Meeting of the Parish Council
held on Tuesday 26 May 2026 at All Saints Church, Kirkby Overblow

Present: Councillors D Yeadon, P Perry, S Snowden, J Cross, A Whiteley and S Jacobs

In attendance: NYC Cllr. A Paraskos, Mr M Richards (Clerk) and one resident.

1. To appoint the Chairman of the Council

Councillor D Yeadon was re-elected as Chairman, proposed by Cllr Perry and seconded by Cllr Cross.

Cllr Cross thanked Cllr Yeadon, on behalf of the Parish Council, for his continuing service to the community.

2. To appoint the Vice-Chairman of the Council

Councillor J Cross was elected as Vice-Chairman, proposed by Cllr Yeadon and seconded by Cllr Whiteley.

3. Apologies for Absence

No apologies for absence were received as all councillors were present.

4. Members' Declaration of Interest

There were no declarations of interest for the meeting.

5. To receive and if thought fit, approve the minutes of the meeting of the Council held on 16 March 2026

Resolved: That the minutes of the Meeting be approved as a correct record.

Proposed by Cllr Perry, seconded by Cllr Whiteley.

6. Matters arising from the Minutes of that Meeting and the Annual Parish Meeting

To be dealt with as part of the agenda, as appropriate.

7. Questions from the Public

None.

8. To report on or consider Planning Applications/TPOs received
Applications

(a) 26/02059/FUL - Single storey rear extension: The Old Chapel, Weeton Lane, Weeton.

The Chairman's immediate thought was that this property is in fact located in Weeton Parish, but Cllr Snowden confirmed that it does lie in Kirkby Overblow Parish. Councillors briefly discussed and, observing that the development was merely extending the kitchen out into the rear garden and is not overseen by neighbours, resolved a NO OBJECTIONS response was appropriate.

(b) 26/01231/FUL – land off Follifoot Lane – to ratify PC's response.

Councillors had considered the response drafted by the Chairman and agreed with the points made, particularly no objection to the dog walking initiative but expressing doubts about the proposed activity area. The Parish Council response was formally ratified.

Decisions

(c) 26/00804/FUL - Change of use of agricultural land to tourism/events venue and erection of associated new building. High Snape Farm, Follifoot Lane To High Snape.

WITHDRAWN

Councillors noted the above decision and had no comments.

9. Finance

(a) Approval of Receipts & Payments since 16 March meeting and bank reconciliation. Councillors noted the bank reconciliation and approved the 4 payments below, totalling £654.34.

	£
HMRC - PAYE	120.47
HMRC - PAYE	120.47
M Richards April sal	206.70
M Richards May	206.70

(b) Annual Accounting Statements and Annual Governance Return.

The clerk reported that although the audit has still to be finalised the report will confirm that the Council has met its internal control objectives and there are no material issues to report. He will circulate the audit report to councillors when received.

(i) Annual Governance Statement - Councillors had examined the Annual Governance Statement prior to the meeting and were satisfied that the Parish Council's system of internal control is sound and fully meets all conditions of the Statement. It was therefore resolved to approve the Annual Governance Statement 2025/26.

(ii) Annual Accounting Statements (AAS) – the Council's Annual Accounts had been approved at the Annual Parish Meeting and the clerk explained how the AAS was compiled from the Annual Accounts. Councillors had no questions over the content of the Accounts and formally approved the AAS.

Councillors confirmed that they were happy for the Chairman and Clerk to sign off the AGAR, subject to audit. As the Council's turnover is below the £25,000 threshold, submission to the external auditors will not need to be made and the Parish Council can formally declare itself exempt from external audit. Councillors confirmed their approval. As stated above, councillors approved the statements subject to audit, and an honorarium of £50 to the auditor for this service.

(c) Donations. Councillors agreed a donation of £200 to the Village News and the clerk will confirm that the donation for 2025/26 had been made. If not £400 would be made for that and the current (2026/27) year. Councillors approved this and the annual donation of £200 for the Christmas Community Lunch.

10. Parish Matters

(a) Litter Pick. A very successful village event, with an excellent turnout.

(b) Tennis courts. As briefly discussed in the Annual Parish Meeting, an initial quotation for the necessary replacement of the external fencing had been in excess of £20,000. A further, more reasonable quote had been received but was still some £16,700 -still unaffordable. Councillors then discussed:

- i) Whether the former Harrogate Borough Council (now NYC) possibly having been involved in the original construction of the courts, had any continuing responsibility? The clerk will check PC records.
- ii) Is there sufficient demand from within the Parish for the use of the courts to warrant the considerable expense?

The Chairman will prepare a submission for a future edition of the Village News to

make all residents aware of the situation and hopefully get an indication of interest. Councillor Paraskos agreed to make enquiries of NYC Parks and Gardens Department, as to whether any assistance or funding is possible.

(c) Parish Council Workshops. NYC Highways is organising a number of half-day workshops to enable parish councils both to raise specific highways problems and to be made aware of operational issues, working practices and constraints. Councillors briefly discussed but did not feel there were any significant highways issues in the Parish so there was no take up.

(d) "Climate Ambassadors" – Leeds University is sponsoring a scheme for "Climate Ambassadors" to be involved in promoting all things climate related and is asking for volunteers. No names were submitted.

11. Dunkeswick Matters

(a) Cllr Snowden reported that there had been no recent sewage problems but he was aware that Yorkshire Water has been very active, working on the sewage system. He understands that replacement of the septic tank is planned for later in the year.

(b) No further developments noted with regard to the Weeton Solar Farm. The next planning meeting is due on 21 July.

12. School Activities

Cllr. Whiteley was pleased to report that numbers are up and there is a waiting list for next year. The School is also planning a "Healthy Eating" initiative by involving the children in cultivating fruit and vegetables. The necessary groundwork to create the fruit and vegetable beds will require funding of some £500. Cllr Paraskos agreed to check whether there was any availability from his Locality Budget.

13. Village Events

- 6th June – Clay pigeon shoot

No activity at Sunrise Farm planned as yet.

14. Items for next meeting

No items notified

There being no other business, the meeting closed at 8.20 pm

Date of the next meeting - Monday 20 July 2026, 8.00pm at All Saints Church.