

**KIRKBY OVERBLOW PARISH COUNCIL**  
**Minutes of the Annual Meeting of the Parish Council held on Monday 20 May**  
**2019**  
**Kirkby Overblow School**

Present: Councillors D Yeadon, R Denwood, P Perry, S Snowden and  
A Whiteley

In attendance: Mr M Richards (Clerk)

Parish Members: 7

**1. Apologies for Absence**

Councillor N Rawson, NYCC Councillor C Trotter and HBC Councillor A Paraskos.

**2. To appoint the Chairman of the Council**

Councillor D Yeadon was re-elected as Chairman, proposed by Cllr P Perry and seconded by Cllr R Denwood.

**3. To appoint the Vice-Chairman of the Council**

Councillor N Rawson was re-elected as Vice-Chairman, proposed by Cllr D Yeadon and seconded by Cllr A Whiteley.

**4. Members' Declaration of Interest**

There were no declarations of interest for the meeting.

**5. To receive and if thought fit, approve the minutes of the meeting of the Council held on 18 March 2019**

**Resolved:** That the minutes of the Meeting be approved as a correct record.  
Proposed by Cllr R Denwood, seconded by Cllr A Whiteley.

**6. Matters arising from the Minutes of the Meeting**

a) The Chairman advised Councillors that the application by Almscliffe Tennis and Bowling Club (Huby) to use the tennis court had been withdrawn as the Club was now intending to build a further court of its own.

**7. Questions from the Public**

None.

**8. To report on or consider Planning Applications/TPOs received**

**Consider:**

(a) 19/01031/FUL and 19/01118/PBR- Lane End Farm, Dunkeswick Lane, Weeton, LS17 0BJ, Conversion, part demolition and extension re 2 agricultural buildings to create 3 dwellings and conversion of 3 further buildings to dwellings.

Two Councillors had visited the site and concluded that the completed scheme would actually improve the environment and therefore recommended supporting the application. Councillors agreed. However, HBC planners have now responded to the application on 2 May, giving approval on the basis that "prior approval is not required"

(b) 19/01284/FUL – erection of 2 single storey extensions – The Mistal, Hawthorne House Farm, Weeton Lane – councilors considered the application and, although there were some reservations, resolved that the Parish Council's response would be Category C, ie "not objecting to or supporting" the application.

9. **To report on Decision Notices received**

(a) 19/01031/FUL and 19/01118/PBR- Lane End Farm, Dunkeswick Lane, Weeton, LS17 0BJ. As noted above at 8 (a), **Permitted**, Prior Approval not required.

(b) 19/00583/FUL –conversion of outbuildings to form annexe, installation of fenestration and doors – 2 Moor End Farm, Dunkeswick. **Approved** – noted that HBC failed to operate the normal Parish Council consultation process on this application. The clerk will notify HBC of this omission and seek an explanation.

(c) 18/01723/LB, followed by 19/01617/DISCON – listed building consent for the blocking up of a window and various internal alterations - Wharfedale Grange Farm Red House To Castle View Dunkeswick LS17 9LW. Again, failure by HBC to notify the Parish Council – clerk will follow up as above.

Councillors noted the above.

10. **Correspondence**

(a) Planning Enforcement re alleged sub-division of property into 4 – Kirkby Meadows, Jasper Lane, Kirkby Overblow

(b) Planning Enforcement – re erection of gates, Harefield House, Swindon Lane, Kirkby Overblow

Councillors noted the above and will await HBC action.

(c) Email to case officer re failure to act on Enforcement Notices re land off Swindon Lane. The case officer had responded, confirming that HBC wishes to prosecute, but is finding difficulty in actually identifying the legal owner of the property. He stressed that this is still very much a live issue as far as HBC is concerned and will be pursued.

(d) Notes re Cliff Trotter's meeting with NYCC Highways.

i) Safety on junctions of A61 with Dunkeswick Lane and Swindon Lane – no action considered necessary;

ii) Yellow lines outside School entrance – will not be installed;

iii) Speeding on Spring Lane – speed referral form needs to be completed if the Parish Council wishes to pursue;

iv) Road surface, Walton Head Lane and Kirkby Lane – remedial action being discussed with contractor;

v) Flooding on Swindon Lane – due to natural springs and wells on private land. One dealt with by piping into a highway drain, the other only a problem after significant heavy rainfall – will be monitored;

vi) Road condition Swindon Lane – road edge pothole repaired, other depressions will be monitored.

(e) E mail to M. Lawn re Star and Garter. No progress to report but the Chairman will continue to press for a solution.

11. **K.O. Village Matters**

(a) Litter pick – a very successful exercise but councillors and residents expressed their concern over the unsatisfactory state of litter throughout the Parish, exemplified by the fact that some 60 bags of rubbish had been collected on this one occasion. Councillors discussed further and the possibility of carrying out two litter picks per annum will be considered at a later date. The Chairman thanked Cllr Denwood and Kerry Pickard for their part in organising and carrying out the exercise.

(b) Harefield House – the Chairman had received several complaints about the taking off and landing of a helicopter at this location. He had spoken with the owner who

confirmed that the helicopter was normally based at Leeds/Bradford airport, but his licence did permit up to 28 flights to and from the property in a year. He did not however, anticipate significant flight activity in the future. The Chairman advised concerned residents to continue to monitor the situation.

c) Village bench – a resident asked for a progress report, having attended the previous Parish Council meeting where the subject had been first raised. The Chairman confirmed that an application had been made for funding from Cllr Trotter’s Locality budget but, as yet, funding had not been received.

**12. Dunkeswick Matters**

Councillor Snowden reported that there was little to report other than to mention that Weeton Lane had been entirely re-surfaced (tar and chip) He thought this was probably due to the international cycle race in September.

**13. School Activities**

Cllr Denwood commented that it was pleasing to note the number of children who took part in the litter pick and she had passed on the thanks of the Parish Council to the Headteacher.

(a) Bulb planting – councillors had considered previously the best option but had not reached a decision, so she had discussed with the clerk and it was decided to request a supply of crocus bulbs, which would be made available to the school for the children to plant.

(b) Tennis court – Cllr Denwood had discussed with the Headteacher who was still keen to make use of the court, but as yet no firm plans were in place.

**14. Crime and Disorder**

(a) The crime and disorder report will no longer be produced. Instead it is necessary to review the “police.uk” website to drill down to identify crime incidents in and around the Parish. The clerk will pursue this option although he is already aware that it does not produce the same level of detail as previously and also that it tends to be two months out of date. A Councillor mentioned the existence of a local “crime alert email” which she understood was in use in neighbouring parishes. The clerk commented that he was a recipient of these email alerts and he would follow up to ascertain more details and pass on to councillors.

**15. Accounts & Services**

(a) The Council received and **approved** the 2 monthly receipts and payments accounts since the last meeting.

(b) The Council received and **approved** the annual receipts and payments outturn for 2018/19.

**16. Annual Audit Return – Governance Statement 2018/19**

(a) The 2018/19 Annual Internal Audit has been carried out by Mr R Chambers, as previously. The audit confirmed that the Council has met its internal control objectives and there are no issues to report to Councillors. Councillors approved an honorarium of £40 for this service.

(b) The 2018/19 Annual Governance Statement (AGS) was **approved** by the Council and signed by the Chairman and Clerk.

(c) The 2018/19 Annual Accounting Statements (AAS) were **approved** (by the Council and signed by Chairman and the Responsible Financial Officer.

(d) The Clerk confirmed that the Council now meets the requirement for it not to be subject to the “limited assurance” review, and merely has to submit a “Certificate of

Exemption” and the Annual Internal Audit Return to the External Auditor, which he will do after this meeting.

**17. Village Events**

The Chairman mentioned the forthcoming events:

- The “Village Tour” on 29 June, and
- Clay Pigeon Shoot on 6 July

He reported that the earlier event, involving the Rothwell Brass Band and the Hampshire Police Choir, had been a great success.

**The meeting closed at 9.15 pm**

**Date of the next meeting - Monday 15 July 2019, 8.00pm at Kirkby Overblow School.**