

KIRKBY OVERBLOW PARISH COUNCIL
Minutes of the Meeting of the Parish Council held on
Monday 15 July 2019
at Kirkby Overblow School

Present: Councillors D Yeadon (Chairman), R Denwood, P Perry, S Snowden and A Whiteley.
In attendance: NYCC Cllr C Trotter, HBC Cllr A Paraskos (from 8.15) Mr M Richards (Clerk)

1. Apologies for Absence

Apologies for absence were received from Cllr N Rawson.

2. Members' Declaration of Interest

There were no declarations of interest for the meeting.

3. To receive and if thought fit, approve the minutes of the meeting of the Council held on 20 May 2019

Resolved: That the minutes of the Meeting be approved as a correct record.
Proposed by Cllr R Denwood, seconded by Cllr P Perry. The Chairman then signed the minutes.

4. Matters arising from the Minutes of the Meeting

(a) The Chairman referred to the numerous cases of HBC's failure to notify the Parish Council of planning applications and decisions. The clerk had raised the matter with HBC and had received assurance that care would be taken to ensure that there was no repetition of this shortcoming. He confirmed that he had received today notification of the planning approval for the Lane End Farm development – the Chairman observed however, that there had been some revisions to the original application which had again not been notified to the Parish Council. The clerk will raise again with HBC.

(b) Other planning matters

(i) The Mistal – the Chairman confirmed that this is still under review.

(ii) Enforcement re "The Stables", Swindon Lane. Still no progress – the clerk will follow up with the Enforcement Officer.

5. Questions from the Public

None.

6. To report on Decision Notices received

(a) 19/00991/FUL- erection of single storey extension, Ninekyrkes, Follifoot Lane, Kirkby Overblow.

Refused

Councillors noted the decision.

(b) 19/02519/TCON - Willow Bank, Follifoot Lane, Kirkby Overblow, HG3 1HD - Crown reduction of 2m of 2 x cherry trees (T1+T2) and felling of 1 x rowan tree(T3). (notified via Cllr Perry)

The clerk confirmed that planning applications with regard to tree felling and trimming in the Conservation Area, are not referred to the Parish Council as there is no requirement for the Parish Council to be consulted in these cases.

7. Parish matters

Parish questionnaire – Cllr Denwood outlined the current position. Two options have been under consideration, i) an extension to the Church with added facilities, or ii) a separate self-contained "Heritage Centre". Funding for either is a key issue – Heritage Lottery funding requires the inclusion of a significant "Heritage" aspect and has specific conditions which, it is felt, would be difficult to meet. Following

discussion about what is actually needed, the PCC decided to support the “minor option” (ie building on to the Church) Some £5,500 is available for this initiative and the possibility of re-locating to Kearby Chapel has also been considered. The Chairman asked whether Heritage Lottery funding would be available for this option but was advised that this would not be the case. It was agreed that production of the Parish questionnaire would now be put on hold, until a firm decision is reached on which option to pursue.

8. K.O. Village Matters

a) Tennis courts –

i) The Chairman informed Councillors that Almscliffe Tennis and Bowling Club were not pursuing the option for the use of the tennis courts.

ii) New lease – HBC had written to the Chairman advising that a new lease was now required for the tennis courts and the cost of the Council’s legal services (payable by the Parish Council) to draw up the new lease, would be some £500 to £600.

Councillors were not happy with this amount and it was agreed that the Chairman would respond to HBC, offering a contribution to costs of £100 only.

b) Community Use Defibrillator – the Chairman informed Councillors of a communication received from a charitable organisation (affiliated to the Ambulance Service) offering to maintain the defibrillator. This service would include training local volunteers to monitor and check the state of the equipment, replace expired pads and batteries and provide loan equipment in case of total breakdown. The cost of this service is £200 pa. Councillors discussed and concluded that a formal arrangement for defibrillator maintenance needed to be put in place, but it was felt that the cost of £200 pa could not be justified. Accordingly, the Chairman will approach the landlady of the Shoulder of Mutton (where the defibrillator is located) to ask if she will carry out the regular routine maintenance examination. A book will be provided to log the date of each inspection. The Chairman observed that this procedure and documentation is important to protect the Parish Council against any liability for equipment malfunction in an emergency.

c) Star and Garter PH. Further to previous discussions on this topic, the clerk had circulated an article which set out similar circumstances in Church Fenton whereby the local pub had closed with the intention of the site and building being sold, probably for housing development. The Parish Council had interceded, utilising the Asset of Community Value facility and subsequently following fundraising of £50,000 and a Public Works Loan Board loan of £450,000, had purchased the pub and recommenced trading. Income from sales is being used to repay the loan. Councillors discussed the possibility of pursuing this option but it was felt that a) it was unlikely there would be sufficient interest in the village and, b) there was now significant doubt whether 2 pubs in the village is a viable proposition (it was also felt that the significant sum likely to be required would be an unsustainable risk) Councillors agreed however, to keep in mind the option of creating an Asset of Community Value and to maintain a dialogue with the owner regarding the possibility of re-opening. When concern was expressed at the possibility of dilapidation of the building, the Chairman confirmed that it was in fact currently occupied.

d) Village Notice Board – a resident had observed that the notice board was in need of refurbishment. Consideration will be given to replacing the notice board, possibly with a grant from Cllr Trotter’s Locality budget. (Cllr Trotter confirmed that

his promised grant of £500 towards a village bench was still available – he will liaise with the Chairman to progress this initiative)

9. Dunkeswick Matters

No new matters arising but Cllr Snowden affirmed that the planning application for the Mistal (as reported at 4 (b) i) above) was still ongoing. The Chairman confirmed that although the formal deadline for a decision was past, planners could extend deadlines if new issues or concerns were present. He also confirmed that there was no tangible progress with regard to the Pickard’s Yard application.

10. School Activities

Cllr Denwood reiterated the Headteacher’s willingness for the school to be involved in village activities and she was happy to continue to liaise with the school.

11. Crime and Disorder

As reported previously, the crime and disorder reports are no longer being produced. Accordingly, the clerk has reviewed the “police.uk” website which records all crimes committed nationally and has drilled down to local parish level. It is pleasing to note that there were no recently recorded crimes in the Parish although unfortunately the data recorded is some two months out of date.

12. Accounts & Services

(a) The Council received and **approved** the 2 monthly receipts and payments since the last meeting, with the bank reconciliation.

(b) The Council received and **approved** the invoices for:

M Richards May Salary	£176.16
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HMRC – PAYE	£44.04
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R Chambers – internal audit	£40.00
S Hesselden – grasscutting	£1800.00

Two Councillors then examined the relevant bank statements and invoices, and signed the covering sheet to authorise the payments.

(c) GDPR – the clerk reminded councillors of the requirements of this legislation, particularly the need for secure custody of personal data. He is currently storing personal data at his home which, although secure, is not in a locked cabinet. He asked for approval to buy a lockable cabinet, which would be shared with his other two parish councils. Accordingly, the cost would be shared three ways. Councillors agreed to this request.

13. Village Events

The Chairman confirmed that the Village Shoot was successful and had been well attended. Auditions were proceeding for the next KODS event and Cllr Denwood agreed to organise the Community Christmas lunch.

The meeting closed at 9.10 pm

Date of the next meeting - Monday 16 September 2019, commencing at 8.00pm, at Kirkby Overblow School.