

KIRKBY OVERBLOW PARISH COUNCIL
Minutes of the Meeting of the Council held on Monday 18 July 2016
Kirkby Overblow School

Present: Councillors N Brown, R Denwood, P Perry, N Rawson, S Snowden and D Yeadon (Chairman)

In attendance: District Councillor Mrs S Fawcett, County Councillor Mr C Trotter and Mr J Perry (Clerk)

Parish Members: None

1. Apologies for Absence

None received

2. Members' Declaration of Interest

None

3. To receive and if thought fit, approve the minutes of the 121st Annual Parish Meeting and the Council Meeting on 16 May 2016

Resolved: That the minutes of the 121st Annual Parish Meeting be approved as a correct record. Proposed by Councillor Brown, seconded by Councillor Denwood. That the minutes of the Council meeting be approved as a correct record. Proposed by Councillor Brown and seconded by Councillor Perry.

4. Matters arising from the Minutes of the Meeting

Flooding from a spring emerging onto Swindon Lane continues. The situation and progress of curing the flooding adjacent to Long Row and affecting Greenacres is unclear. After discussion it was resolved that the Chairman and C Cllr Trotter would arrange a meeting with Mr Jake Wilkinson (NYCC Highways) to determine a solution. The Chairman would discuss the outcome with Mr J Hoyle (Long Row) and Mr R Stead (Greenacres). Other matters arising are covered by agenda items and minuted below.

5. Questions from the Public

None

6. To report on or consider Planning Applications/TPOs received

Consider:

(a) 6.141.176.G.PDU CO – Erection of single story extensions and alterations to fenestration (Revised Scheme) – The Mistal Hawthorne House Farm Weeton Lane Dunkswick LS 17 9LP (1 June & 15 June notifications)

No objection

(b) 6.141.28.K.FUL – Retention of 3no cctv and security lights and working light columns - Birdwell Farm Swindon Lane Kirkby Overblow HG3 1HW

No objection

(c) 6.141.183.A.LB – Listed building application for the conversion of agricultural building to wedding venue, formation of new car parking area and alterations to access – Wharfedale Grange Farm Red House to Castle View Dunkswick LS17 9LW

Application Withdrawn

(d) 6.141.183.FULMAJ – Conversion of agricultural building to wedding venue, formation of new car parking area and alterations to access – Wharfedale Grange Farm Dunkswick LS17 9LW

No objection

7. To report on Decision Notices/TPOs/Appeals received

(a) 6.141.8.D.FUL - APP/E2734/D/16/3147300 Erection of single and two storey extensions, roof extension to create first floor and alterations to fenestration – Sweetbriar Follifoot Lane Kirkby Overblow HG3 1 – ***Appeal Allowed***

(b) Spofforth PC) – 16/0235/FUL – Erection of agricultural building – Sunrise Farm Follifoot Lane Kirkby Overblow Harrogate HG3 1HA – **Granted Subject To Conditions**

(c) 16/00944/TCON – Removal of conifer within Kirkby Overblow Conservation Area – Stone Court Follifoot Lane Kirkby Overblow Harrogate HG3 1HD - **Approved**

8. Correspondence

(a) HBC had written to all Parish Councils outlining a complete review of the way 'Parish Consultations' would be held. There would be a change of emphasis to concentrate on Borough matters (not highways – a NYCC matter) and having a more structured approach with parishes pre-submitting agenda items.

(b) Correspondence had been received relating to commuted sums potentially available to the Council. After discussion it was resolved that the Chairman would write to Mr Sean Wright (HBC – Commuted Sums Officer) to seek funding for the village tennis courts repair and maintenance.

(c) The meeting was appraised of the arrangements made registering the Council as pension providers for employees as required by law. Although the only employee (the Clerk) would not be receiving a pension due to age and salary below the threshold, registration was still mandatory. Registration had been made with NEST (the government based scheme) through Autela Limited who are the Councils payroll and pension administrators.

9. K.O. Village Matters

(a) There was a power cut in the village in June, when standby generators had been provided by Northern Powergrid to some residents. New pole mounted equipment was then installed and repairs completed. Unfortunately fencing and the gate to the public footpath, which had been removed to facilitate access, had not been reinstated. After representation from the Council, the work was completed on 15 July.

(b) At the last Council Meeting there were discussions on the need for a new Church Warden on the retirement of Mrs Caroline Henderson. The Chairman reported that on Wednesday 20 July, Mrs Henderson will be handing over to Mrs Liza Gisborne,

who will take care of pastoral matters and Mr James Bennett who will deal with the upkeep and maintenance of All Saints' Church.

(c) Following Mrs D Darlington's complaint of inappropriate parking by parents at school drop off/pick up times (reported 16 May PC meeting), the Chairman had written to the School and received a reply. The School will re-notify parents of the need to park with due regard to all residents.

(d) The Dunkeswick drainage problem is on-going. Resident Mr Mike Lax had had contact with Mr M Dawson of Yorkshire Water who in turn had referred the matter for solution to Mr Mann (Yorkshire Water). Cllr Snowden will be informed when they have decided what action to take.

(e) Correspondence had been exchanged between the Chairman and Mr David Beaumont on use of the tennis courts. Users of the courts were not releasing the tension at the end of each tennis session. As a result one of the right hand court's support posts had collapsed. It is likely that both posts will need to be replaced, following temporary repairs.

A resident of Sicklinghall had paid a subscription to play on the courts for 2016.

(f) Leeds Grammar School run a double-decker bus to pick-up and return pupils to the village. The large copper-beech tree belonging to Mr R Austin of Thorneycroft is over-hanging Follifoot Lane and interfering with the passage of the bus. To facilitate a solution the Chairman has obtained a quote of £220 plus VAT from a qualified tree company to trim the tree to highway's standards. Mr Austin was happy to have the work done but asked the Parish Council to pay as he had paid for similar work a number of times in the past. After discussion the Council members rejected the request, citing setting a precedent and noting that a number of residents have had to do similar tree and hedging work at the request of authorities and had all paid for their own work. The Chairman will speak to Mr Austin.

(f) Two other matters were raised. The contractor who cuts the grass on behalf of the village appears to have only partially cut a section on Swindon Lane leading up to the 30mph sign on the Church side of the road. The Chairman agreed to contact Sam Hesselden Limited, the contractor. The second matter is the poor visibility to the right when turning out of Drury Lane onto the A658 due to overhanging trees and tall bushes. The A658 is a 60mph road. The Chairman agreed to write to NYCC Highways seeking a solution.

10. Dunkeswick Matters

Cllr Snowden reported after repeated requests by the Council and his father Mr Patrick Snowden, HBC has relented and re-installed the litter bin on Dunkeswick Lane. Residents had been reminded that it must only be used for depositing appropriate items.

He also reported that BT had installed superfast broadband in Dunkeswick. Residents have to apply for connection.

11. School Activities

Cllr Denwood reported that the school were aware of and addressing the parking problems. They had chosen bluebells as the autumn gift from HBC Parks and Gardens Department. The school had stopped using the village tennis courts for lessons. No reason has been given. End of term is Friday 22 July.

12. Crime and Disorder

The Chairman tabled the crime and disorder reports up to 1 July and noted there was only one entry for Kirkby Overblow. PC Marie Scott's replacement is PCSO Alastair Graham-Merrett (PCSO 3537) of the Knaresborough Neighbourhood Team. The Chairman reported a recent theft of a quadbike from High Snape Farm. Fortunately the vehicle was fitted with a tracker device and was quickly recovered in Harrogate.

13. Accounts & Finance / Standing Orders / Financial Regulation / Policies

(a) The Council received and approved the receipts and payments breakdown since the last meeting.

The Council had reviewed its procedures and policies portfolio in line with the requirements of the Transparency Code for Parish Councils and the requirement to publish such documents on-line on a dedicated Parish Council website. The documents had been printed and circulated to all Councillors. Following review -

(b) Document 'Standing Orders' was approved and adopted.

(c) Document 'Financial Regulation' was approved and adopted.

(d) Documents 'Freedom of Information Policy' and accompanying 'Model Publication Scheme' were approved and adopted.

(e) Document 'Filming/Recording Policy' was approved and adopted.

(f) Document 'Data Protection Policy' was approved and adopted.

(g) Document 'Code of Conduct' was approved and adopted.

14. Village Events

KO Golf Day – 23 September 2016 at Rudding Park.

KODS (Kirkby Overblow Dramatic Society) production of 'Allo 'Allo at All Saints' Church – 30 November to 3 December 2016.

Village Coffee Morning – 1st Wednesday of every month 9.15 to 11.30 in All Saints' Church

15. Items for Information

(a) YLCA – Annual Review 2015/2016

(b) Local Government Boundary Commission – Draft recommendations and consultation arrangements

(c) HBC – Green Garden-Waste Scheme

The meeting closed at 9.15 pm

Date of the next meeting - Monday 19 September 2016, 8.00pm at Kirkby Overblow School.