

**KIRKBY OVERBLOW PARISH COUNCIL**  
**Minutes of the Meeting of the Parish Council held on**  
**Monday 16 September 2019**  
**at Kirkby Overblow School**

Present: Councillors D Yeadon (Chairman), N Rawson (Vice Chairman), R Denwood, P Perry, S Snowden and A Whiteley. In attendance: NYCC Cllr C Trotter (from 8.40), HBC Cllr A Paraskos (from 8.15) Mr M Richards (Clerk) Also in attendance Ms K MacNeil (MAC Architects) and Mr and Mrs D Hayden, for items 1-7

**1. Apologies for Absence**

There were no apologies for absence as all councillors were present.

**2. Members' Declaration of Interest**

There were no declarations of interest for the meeting.

**3. To receive and if thought fit, approve the minutes of the meeting of the Council held on 15 July 2019**

**Resolved:** That the minutes of the Meeting be approved as a correct record.  
Proposed by Cllr R Denwood, seconded by Cllr P Perry. The Chairman then signed the minutes.

**4. Matters arising from the Minutes of the Meeting**

Any matters outstanding from the previous meeting are covered elsewhere in these minutes ie enforcement action re "The Stables", maintenance of the defibrillator and tennis court lease renewal.

**5. Questions from the Public**

None.

**6. To report on or consider Planning Applications/TPOs received.**

(a) 19/03304/FUL – erection of single storey extension, 1 Swindon Lane, Kirkby Overblow, HG3 1HP

The Chairman commented that the plans provided on the HBC website were "somewhat sketchy" but the proposed extension's construction was similar to the main house and there was no interference with neighbouring properties. Councillors discussed and agreed that "No objection" would be the Council's response.

(b) 18/04137/DVCMAJ - Wharfedale Grange - extension of opening hours to 01.30. Councillors confirmed that they had received no complaints about noise or disturbance and agreed that no comments would be submitted to the Planning Authority.

*Cllr. Paraskos arrived at this point*

**7. To report on Decision Notices received**

(a) 19/01031/FUL - Lane End Farm, Dunkeswick Lane, Weeton - creation of 3 detached dwellings.

**Approved**

Councillors noted the decision and also that the original application had included plans for underground accommodation, which had now been dropped.

(b) 19/01284/FUL - erection of 2 single storey extensions – The Mistal, Hawthorne House Farm, Weeton Lane.

Noted that this application has been withdrawn.

c) Kate MacNeil (MAC Architects, Harrogate) and Mr and Mrs D Hayden delivered a presentation about their proposal to submit a planning application to build three houses on a plot off Walton Head Lane, adjacent to the School playing field. Ms MacNeil stressed that the planned development would be sympathetic to and entirely in keeping with existing properties. It would be ecological, sustainable and carbon neutral. Mr Hayden explained that he wanted to introduce his wife and himself to the Parish Council and demonstrate the honesty of their motives in pursuing this proposed development and their desire to fit in with the village environment. Councillors posed a number of questions over the details of the proposed development and also expressed some concern over the prospect of setting a precedent for other village landowners to sell land for a similar purpose. The Chairman summed up by saying that the Parish Council could not offer a formal comment until the application was actually submitted to the Planning Authority, but nevertheless thanked Mr and Mrs Hayden and Ms MacNeil for their presentation.

*Cllr. Trotter arrived at this point*

#### **8. Planning correspondence**

a) Enforcement action re Swindon Lane gateposts etc. The clerk reported that he had spoken with the HBC Planning Officer who confirmed that the Council does not feel able to take legal action in this matter as the legal owner of the land cannot be ascertained. Furthermore he advised that the Parish Council should not pursue the matter itself as HBC's contractor was threatened with violence when attempting to demolish the gateposts. The clerk had asked whether the police had been consulted over this threat of violence but HBC had not taken the matter further. Councillors were very unhappy with the lack of action by HBC and, following a suggestion by Cllr Paraskos, the Chairman agreed to draft a letter (cc to Cllr Paraskos) outlining the history and full facts of the case to Cllr Rebecca Burnett, the Cabinet member for Planning. Cllr Rawson will also contact David Walton (who had given professional advice on the original planning application) informally, for any observations.

b) "Advertising" vehicles on Buttersyke Bar roundabout. The clerk reported that he had been informed of possible enforcement action against the owners of the vehicles. Cllr Trotter advised that he had in fact reported the matter to NYCC but the response had been that no action was possible. Councillors noted the position.

c) Enforcement action on case 19/00244/PR15 Kirkby Meadows and case 19/00192/BRPC15, Harefield House. Kirkby Meadows has been visited and action is still in hand as the case has been taken over by another officer as the original investigating officer has left HBC's employment. Harefield House – an invalid planning application was submitted in June. The case is under investigation. Outcomes on both cases will be reported to the Parish Council.

d) HBC is repeating the training seminars on Planning Development management and Cllr Rawson indicated his intention to attend. The clerk will notify HBC accordingly.

#### **9. Parish matters**

a) Community bench. The Chairman confirmed that the grant of £500 from Cllr Trotter's Locality budget had been approved and will be credited to the Council's bank account directly.

- b) Location of the bench. Councillors discussed various options but no firm decision was reached. Councillors agreed to consider other possible options and report back to the Chairman who will make the final decision.
- c) The clerk informed councillors of three HBC consultations, one on the 2020/21 budget, one on the amendment to the draft Local Plan, and the other on the draft Community Infrastructure Charging schedule. Councillors noted but had no comments to make.
- d) Cllr Rawson asked about the possible resurfacing of Walton Head Lane Cllr Trotter responded that it was included on Highways timetable but would not be carried out until April.

**10. K.O. Village Matters**

- a) Tennis courts – the Chairman reported that he had indicated to HBC that the Parish Council would contribute £100 towards the legal costs of setting up the new lease, but as yet had received no response.
- b) Defibrillator maintenance. The Chairman confirmed that he had agreed with the landlady of the Shoulder of Mutton that she would carry out regular maintenance checks and record these in a book (to be supplied by the clerk)

**11. Dunkeswick Matters**

- a) Cllr Snowden reported that the repairs to the “Rougemont steps” had now been completed.
- b) He observed that the hedges adjacent to the Stables on Weeton Lane required cutting back, but he understood that this will be done later in the month.

**12. School Activities**

Cllr Denwood reported:

- a) As recorded previously, the school would like a “School” sign to be placed on the by-pass. The Highways Inspector had declined this request in the past, but Cllr Trotter will raise it again now that certain circumstances have changed.
- b) The school is concerned about cars being parked in the main entrance. It is believed that it’s residents’ cars and not parents delivering or collecting their children – councillors discussed and were not convinced that that was entirely the case. The Chairman will speak with the resident who he believes parks there (and also parents!)
- c) The school had asked if planters could be provided for the children to make flower displays? Cllr Trotter will review what might be available.
- d) As ecological concerns are now part of the curriculum, the school would like to erect a stall in front of the school to promulgate this issue. Councillors had no objection to this request.

Finally, Cllr Denwood stressed that the school is happy to welcome all volunteers who offer help to the school, in any way.

**13. Crime and Disorder**

As reported previously, the crime and disorder reports are no longer being produced. Accordingly, the clerk has reviewed the “police.uk” website which records all crimes committed nationally and has drilled down to local parish level. Only two crimes were recorded in the locality, a vehicle crime on Wharfe Lane, Kearby, and a burglary in Sicklinghall. There was nothing of concern in the Parish.

**14. Accounts & Services**

(a) The Council received and **approved** the 2 monthly receipts and payments since the last meeting, with the bank reconciliation.

(b) The Council received and **approved** the invoices for:

M Richards July Salary	£176.16
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HMRC – PAYE	£44.04
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Vision ICT – website support	£40.00
HBC Tennis court rental	£49.00

Two Councillors then examined the relevant bank statements and invoices, and signed the covering sheet to authorise the payments.

(c) GDPR – the clerk advised councillors that he is in the process of producing a GDPR policy and associated documents which he will circulate for approval and adoption before the next meeting.

**13. Village Events**

The Chairman reported that the annual Village Golf Day was planned for 18 October and that preparations for the next KODS event, “Grease”, were well in hand. Cllr Denwood will be organising the Community Christmas lunch and will promulgate details in due course.

**The meeting closed at 9.20 pm**

**Date of the next meeting - Monday 18 November 2019, commencing at 8.00pm, at Kirkby Overblow School.**